

Using Pictures in Existing Laulima Quizzes

This tutorial will show you how to:

- Upload a resource to Laulima, and find the website link (URL) to that resource
- Edit an existing quiz in Laulima
- Incorporate images into your quiz

Step 1a: First we need an image. Find an image¹ that you would like to incorporate into your exam. Have an idea of how you would like to use this image (see tips below this tutorial).
Step 1b: Your image should be correctly sized before uploading it. Laulima's resizing function can be tricky to use. (Reference our image resizing tutorials to properly resize your image.)
Remember where you saved your image.



Step 2: Next we need to add the image to Laulima. Log in to Laulima (<u>http://laulima.hawaii.edu</u>) and click on the course you would like to work in.



Step 4a: Navigate to the folder that you would like to save your image in. Then click the "Add" button next to the folder name, then "Upload File."

Step 4b: Click "Browse..." and navigate to where your image was saved. Select it, and then **click "OK."** You can change the display name of the image to help you later on so that you know what picture that is.

Step 5: Now that your image is online, we need the URL to put it into the quiz. **Hold down the CTRL key on your keyboard, and click on the image name**. This will open the image in a new tab. The URL (web address) in this new tab is the **URL you need to add your image**.



There are different ways to incorporate the image. For example, with Multiple Choice, you can either have the image in your question, or as a part of the answer. (E.g. "What is wrong with this plant?" vs. "Which plant has a potassium deficiency?")

Add 🔻

4a

images

Copy it (Select/"Highlight" it, and

press CTRL+C on the keyboard, or Command+C, or \mathbf{H} +C).

Step 6: After deciding how you would like to include the image, **click on the quizzes link** (*Tasks, Tests and Surveys*) on the left.

Step 7: Find the quiz that you would like to edit. Click on it.



¹ Remember that your image needs to comply with copyright and fair use laws. **CTAHR Distance Education Program**

Questions			Depending on how your quiz				
This Test is locke	d: questions may not be added or re	is set up, you may have an					
Order	Description	Туре	extra step of clicking on the				
Part 1			name of a question pool.				
□ <u>1</u> v	Random Draw	Draw 7	Quiz 2.1 Air Quality and Air Pollution				
		The majority of :	air pollutants are the result of what proces				
Step 8a: Click on th	ne question you would like to	The Air Pollutio	Control Act of 1955 and The Clear Air Act				
edit.			wer the Antarctic?				
Step 8b: In the que	estion or answer section,	8a Ne ozo 8a					
depending on whe	ere you want to use the	Air pour divided into two categories. 1) pollutant					
mage, click on the	button that looks like a tree.	An example of a point-source of air pollutions is?					
		🔲 📓 To minimize the	release of particulate matter into the atmos				
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			(1) (1) (1) (1) (1) (1) (1) (1) (1) (1)				
 Insert/edit image https://laulima.hawai Insert/edit image Image URL Image description 	ii.edu/ 8C fox y_mce/themes/advan	Step 8c: Paste the URL." Then include image in the "Imag the quizzes are 100	URL into the pop-up window, in "Image a brief and accurate description of the ge description" box. This will ensure that D% user-friendly. Then click "Insert."				

Step 9a: Once you've finished placing all of your images for the question, you can preview your quiz by clicking "Test Drive" at the top of the window.

Step 9b: If it looks good, click the "Done" button at the bottom of the quiz window.

Assessments 🍓 Question Pools 📝 Grading 👟 Test Drive	4	Prev	1 of 7	Next	5	Done
9a	_				9b	

If you have any questions, please email our office at <u>kongk@ctahr.hawaii.edu</u>.

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Alignment