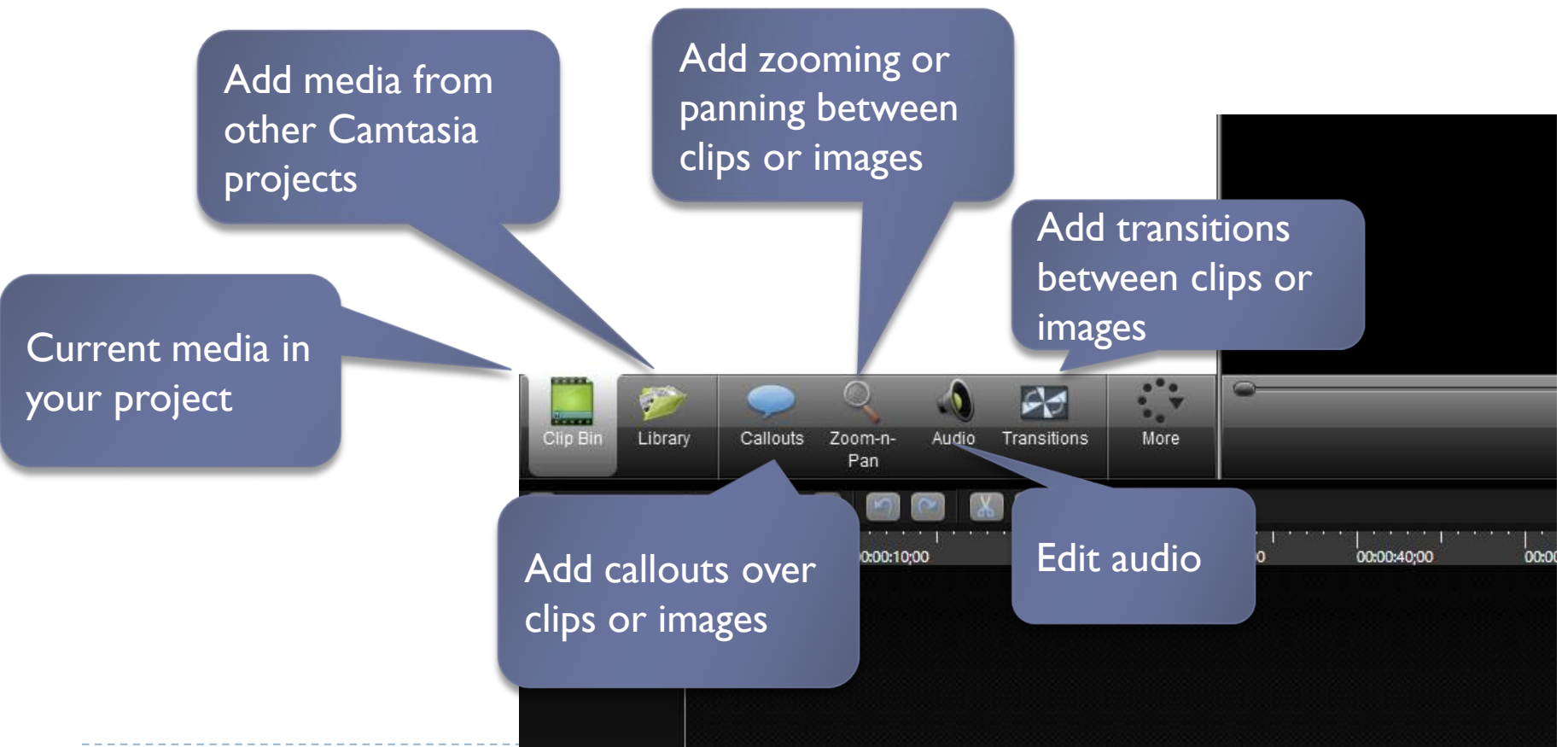


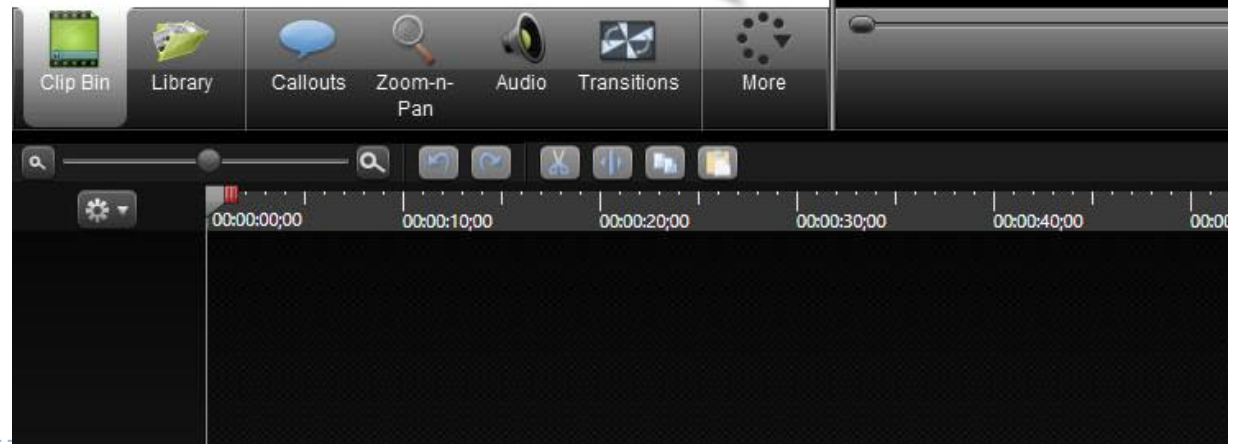
Camtasia Instructions

CTAHR Distance Education
September 2013

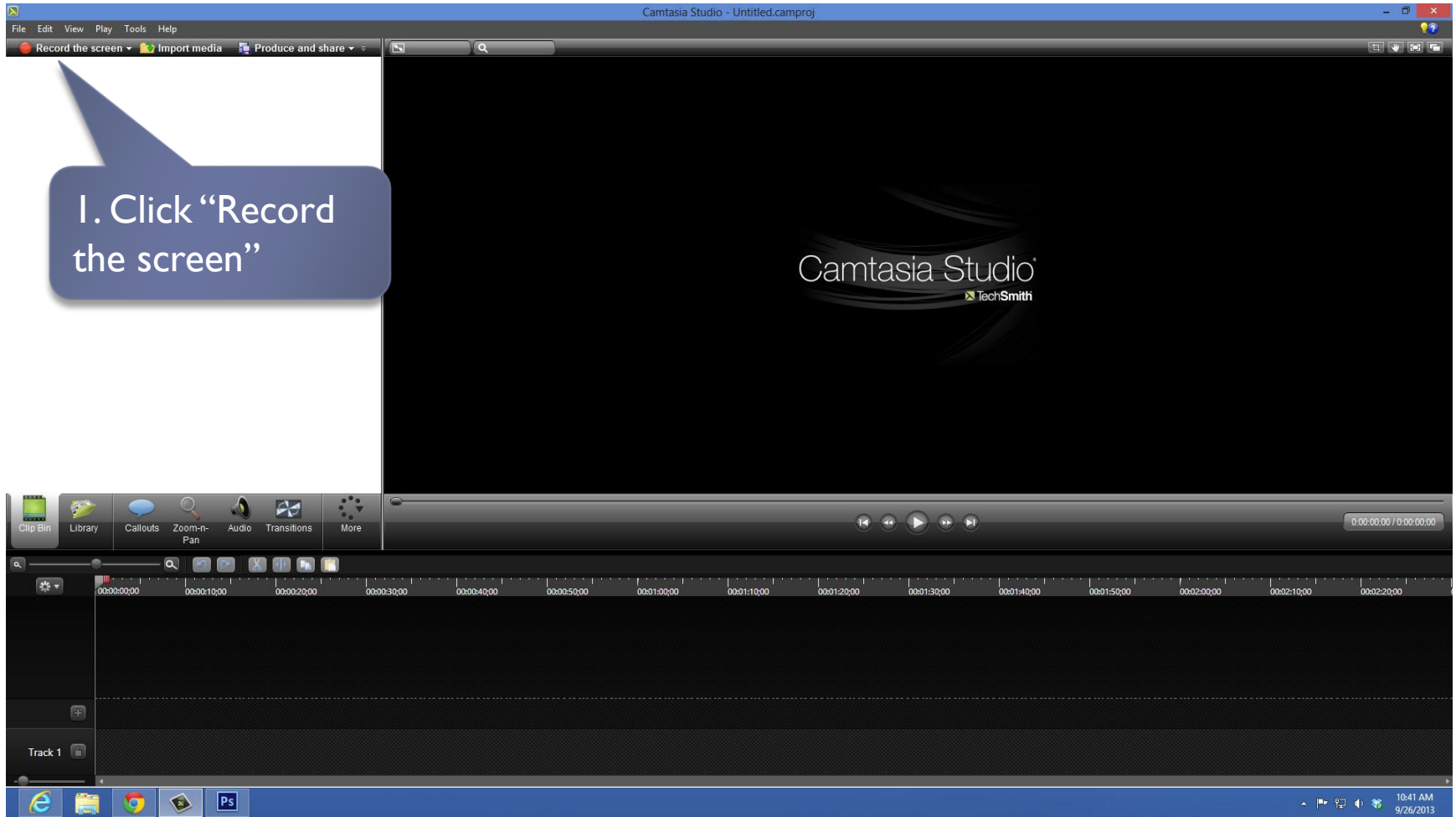
Basic Layout of Camtasia

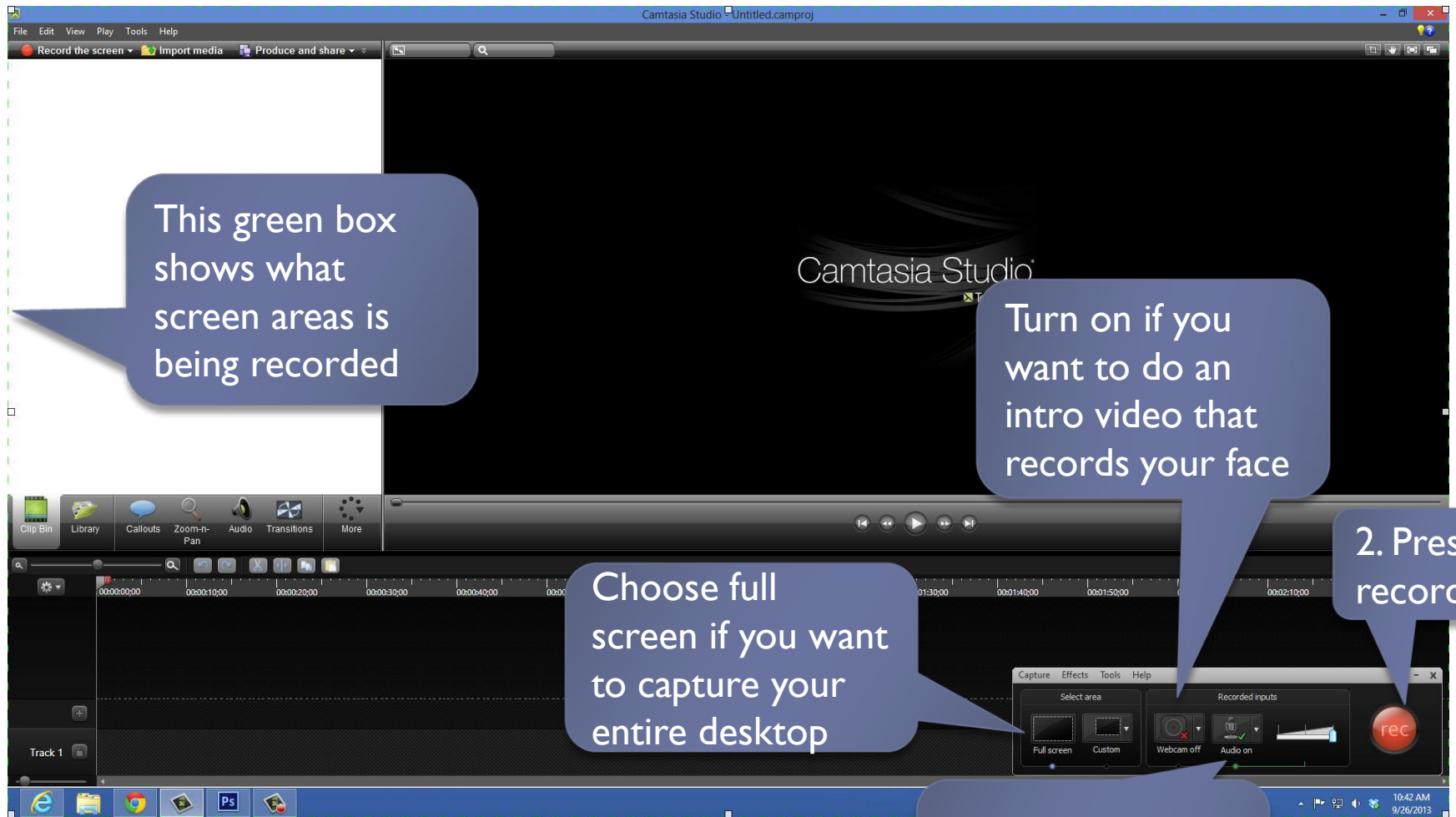


Add cursor effects,
voice narration,
record camera, visual
properties, captions,
and quizzing



Recording in Camtasia





This green box shows what screen areas is being recorded

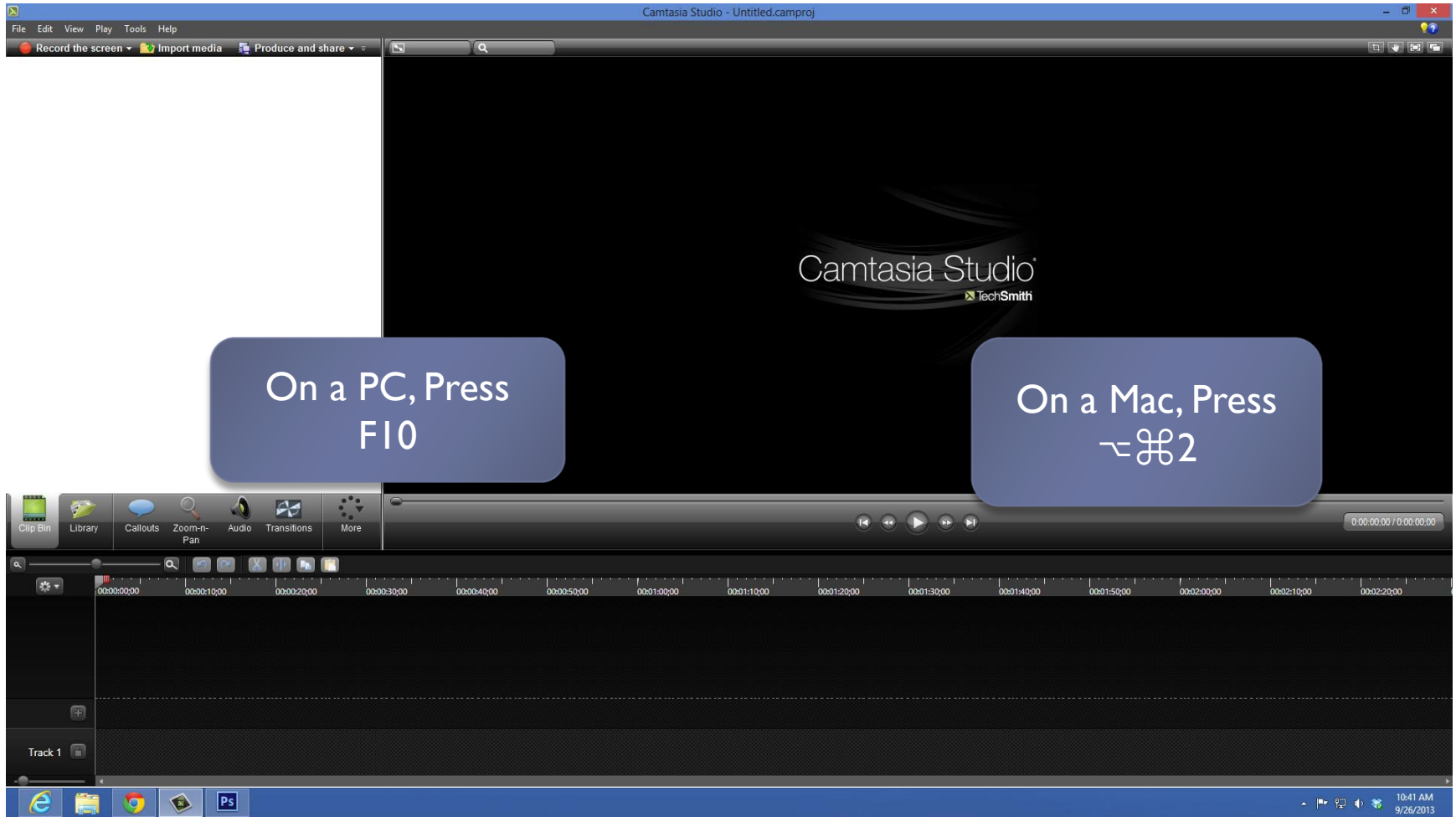
Turn on if you want to do an intro video that records your face

Choose full screen if you want to capture your entire desktop

2. Press record

Check your mic is being picked up

Stop Recording



Stop Recording – Alternative 1

The screenshot shows the Camtasia Studio interface. The main window displays a video recording of a Photoshop workspace. A right-click context menu is open over the recording icon in the bottom right corner. The menu options are:

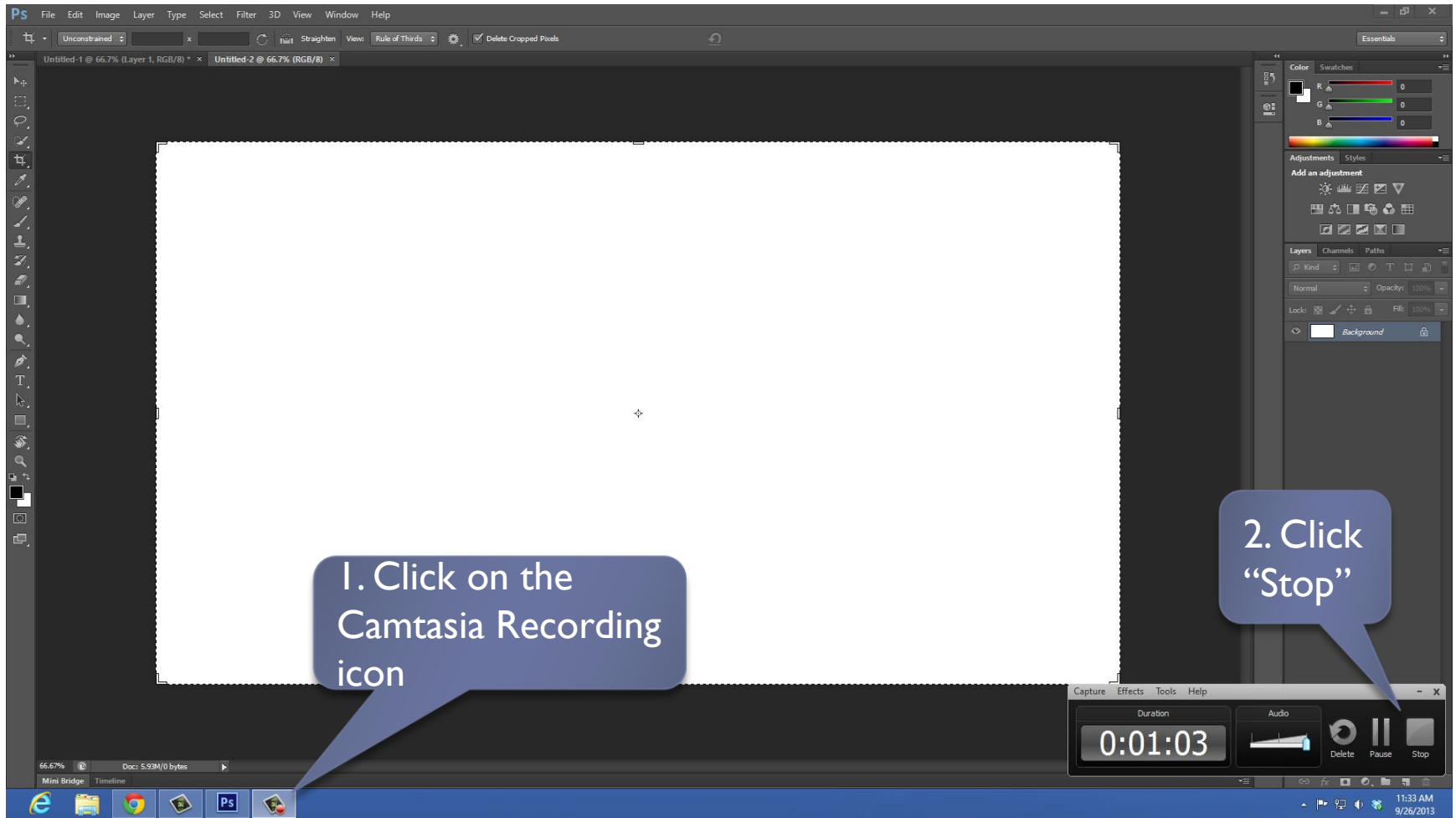
- Pause Recording (F9)
- Stop (F10)
- Camtasia Recorder 8
- Pin this program to taskbar
- Close window

Two callout boxes provide instructions:

- 1. Right-click on the Camtasia Recording icon
- 2. Select "Stop"

The Photoshop interface in the background shows the 'Layers' panel with 'Layer 1' and 'Background' visible, and the 'Adjustments' panel with 'Add an adjustment' options.

Stop Recording – Alternative 2



Review & Save Recording

The image shows the Camtasia Studio software interface. On the left is a 'Transitions' panel with various effects like Barn, Blinds, Checkerboard, Circle reveal, Circle stretch, Cube rotate, Dissolve, Fade, Fade through black, Flip, Fold, Glow, Gradient wipe, Inset, and Iris. The main preview window shows a recording of the Camtasia Studio interface. At the bottom, there is a timeline with playback controls and buttons for 'Save and Edit', 'Produce', and 'Delete'. Three callout boxes provide instructions: '1. Review and play your recording' points to the play button, '2. Save your recording' points to the 'Save and Edit' button, and '2a. Or delete' points to the 'Delete' button.

After recording, you can review it, then decide to save or delete

1. Review and play your recording

2. Save your recording

2a. Or delete

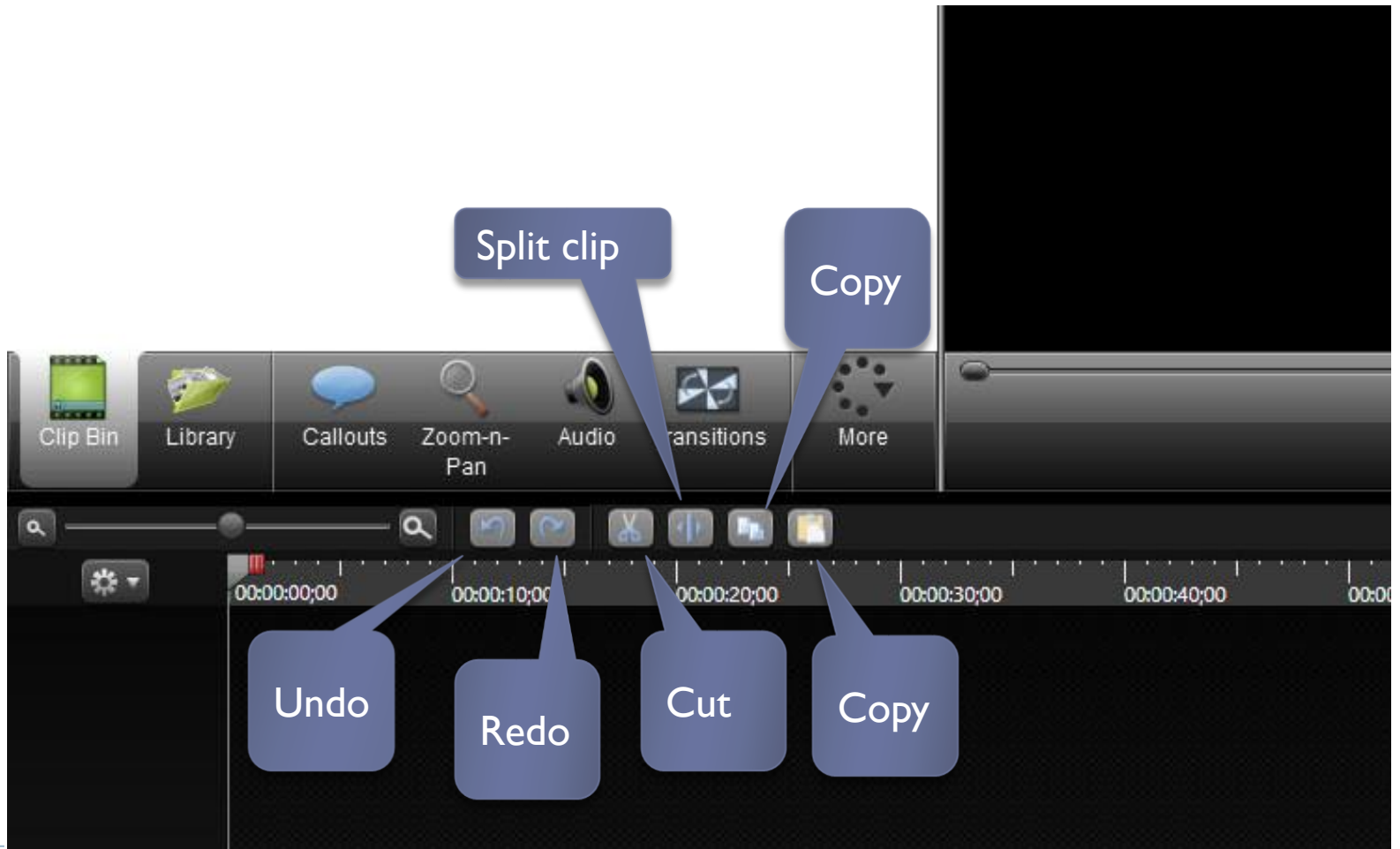
Time 00:05 / 00:05

Shrink to Fit

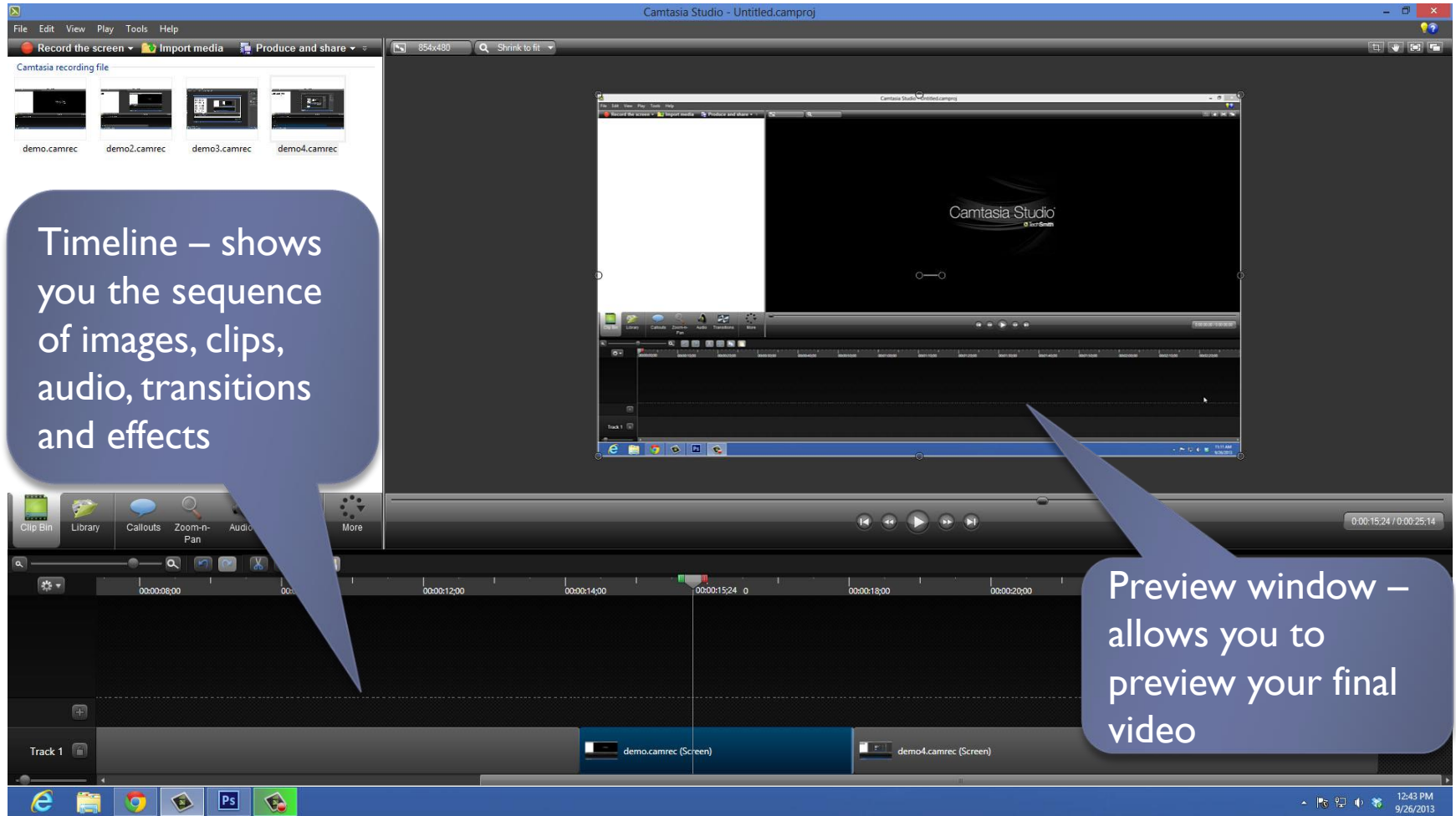
Save and Edit Produce Delete

12:22 PM 9/26/2013

Editing Tools of Camtasia



Editing your Recording

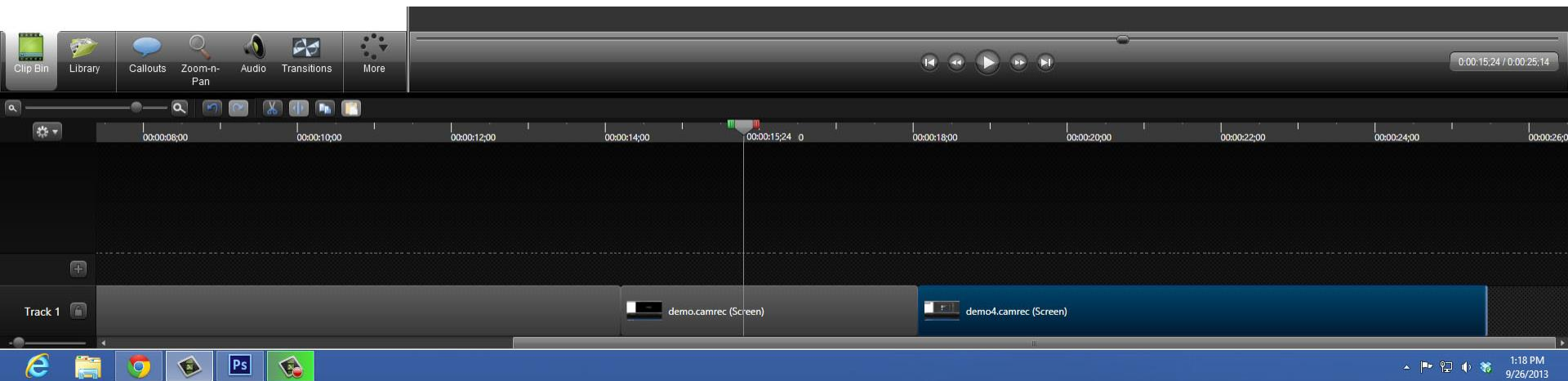


Timeline – shows you the sequence of images, clips, audio, transitions and effects

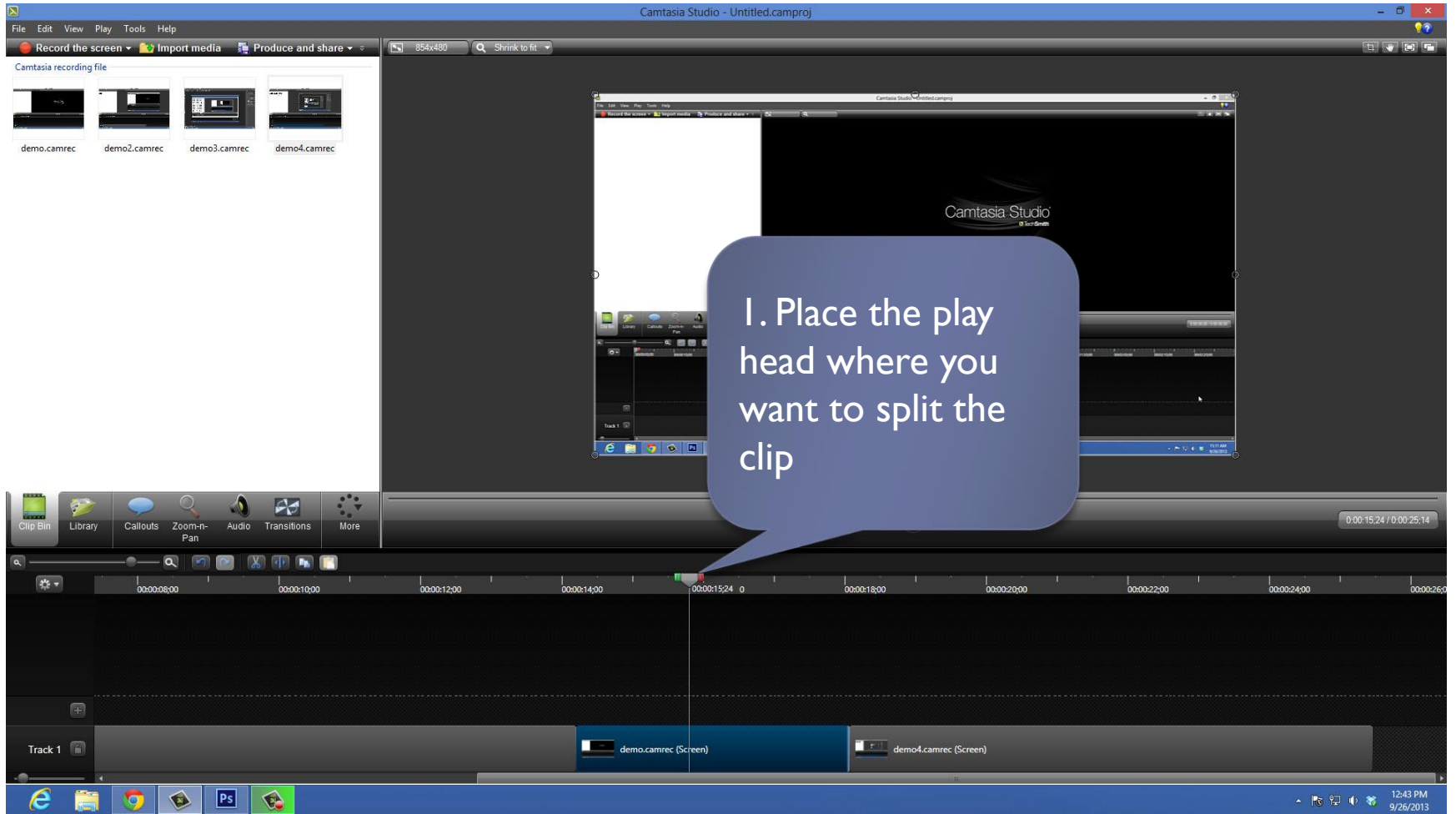
Preview window – allows you to preview your final video

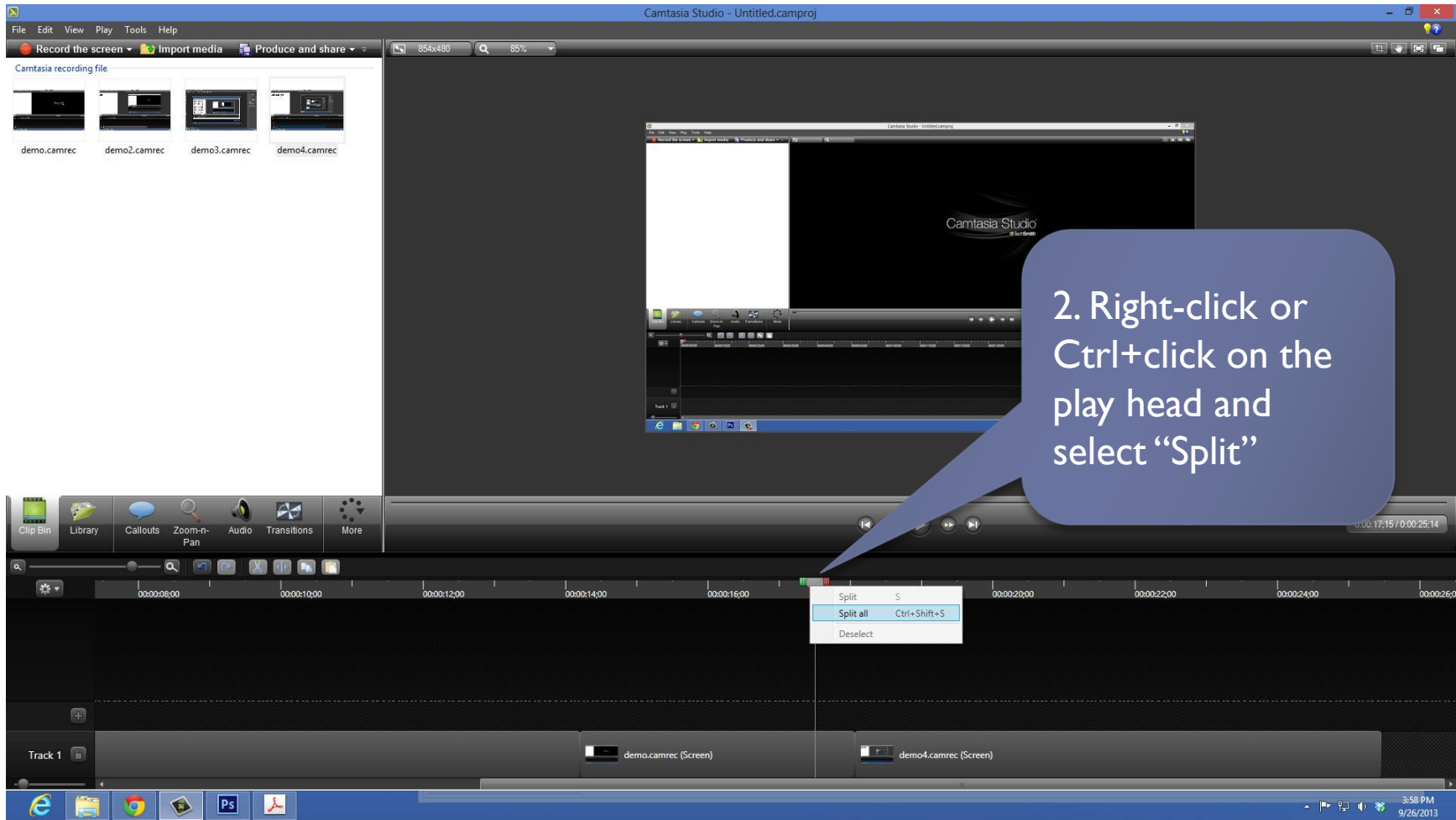
Tips for Editing

- ▶ All items in the timeline can be dragged and dropped
- ▶ Items can be lengthened or trimmed by selecting the item and dragging the edges
- ▶ Need to edit something in the middle?
 - ▶ Try Split the clip



Split a Clip

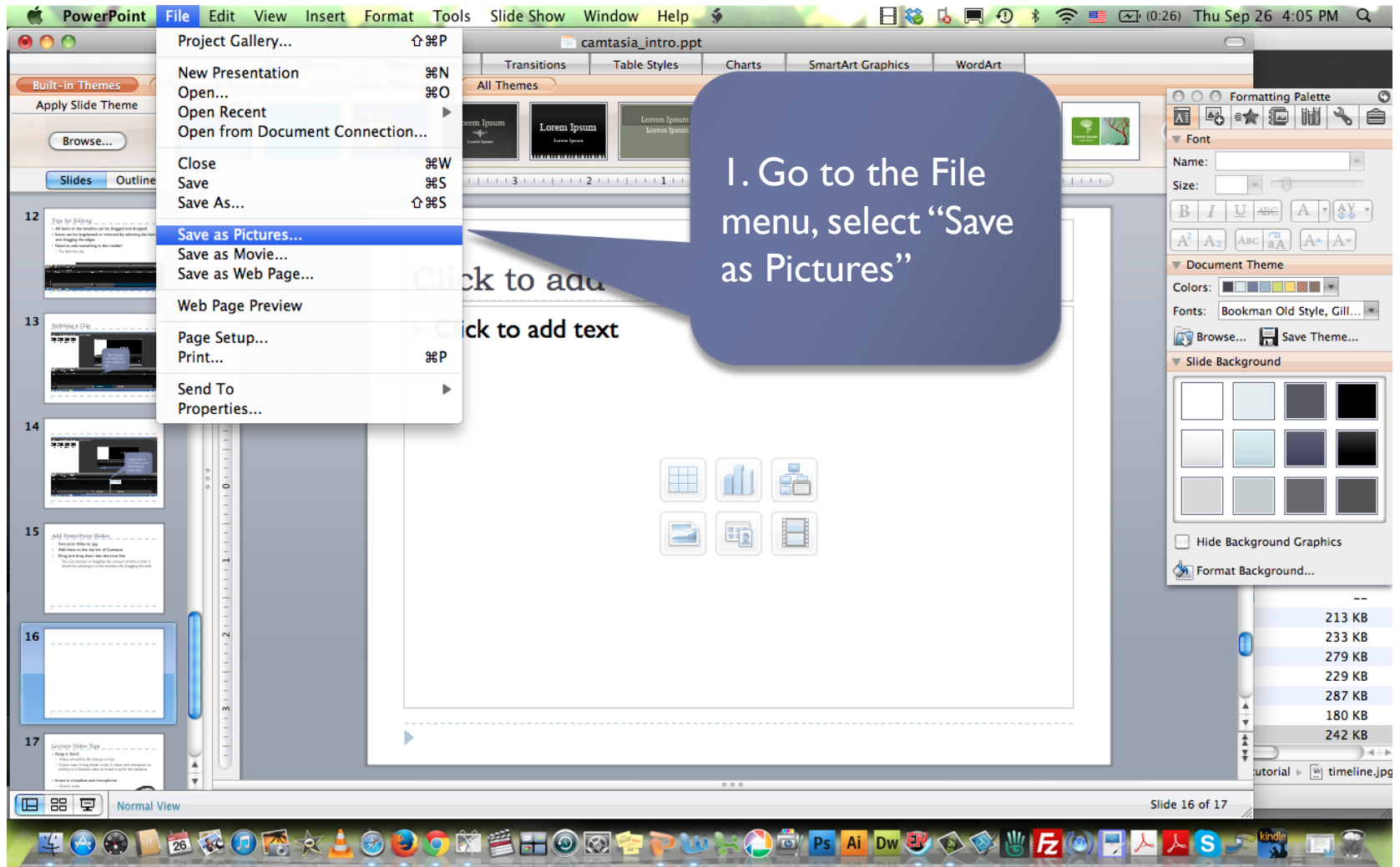


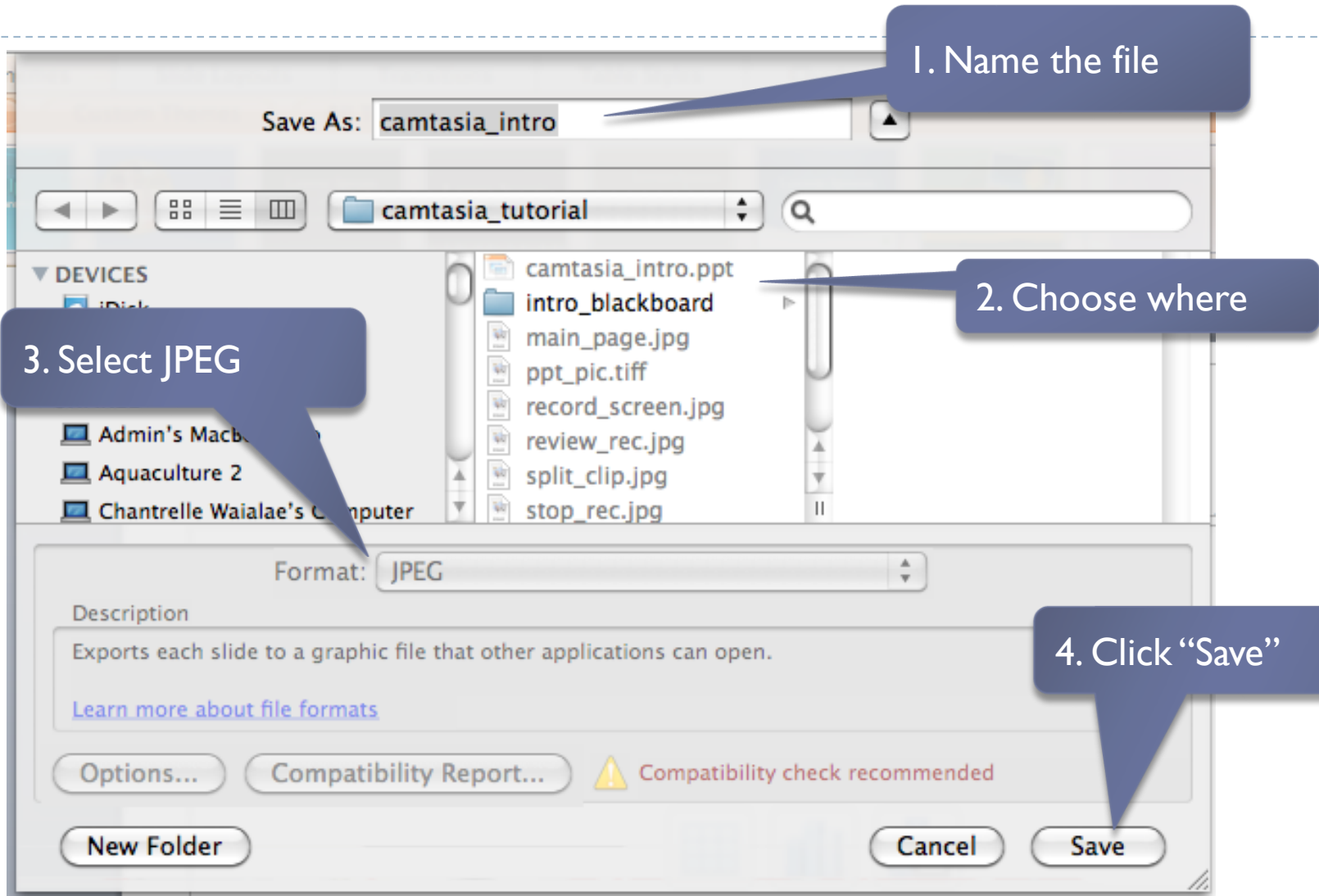


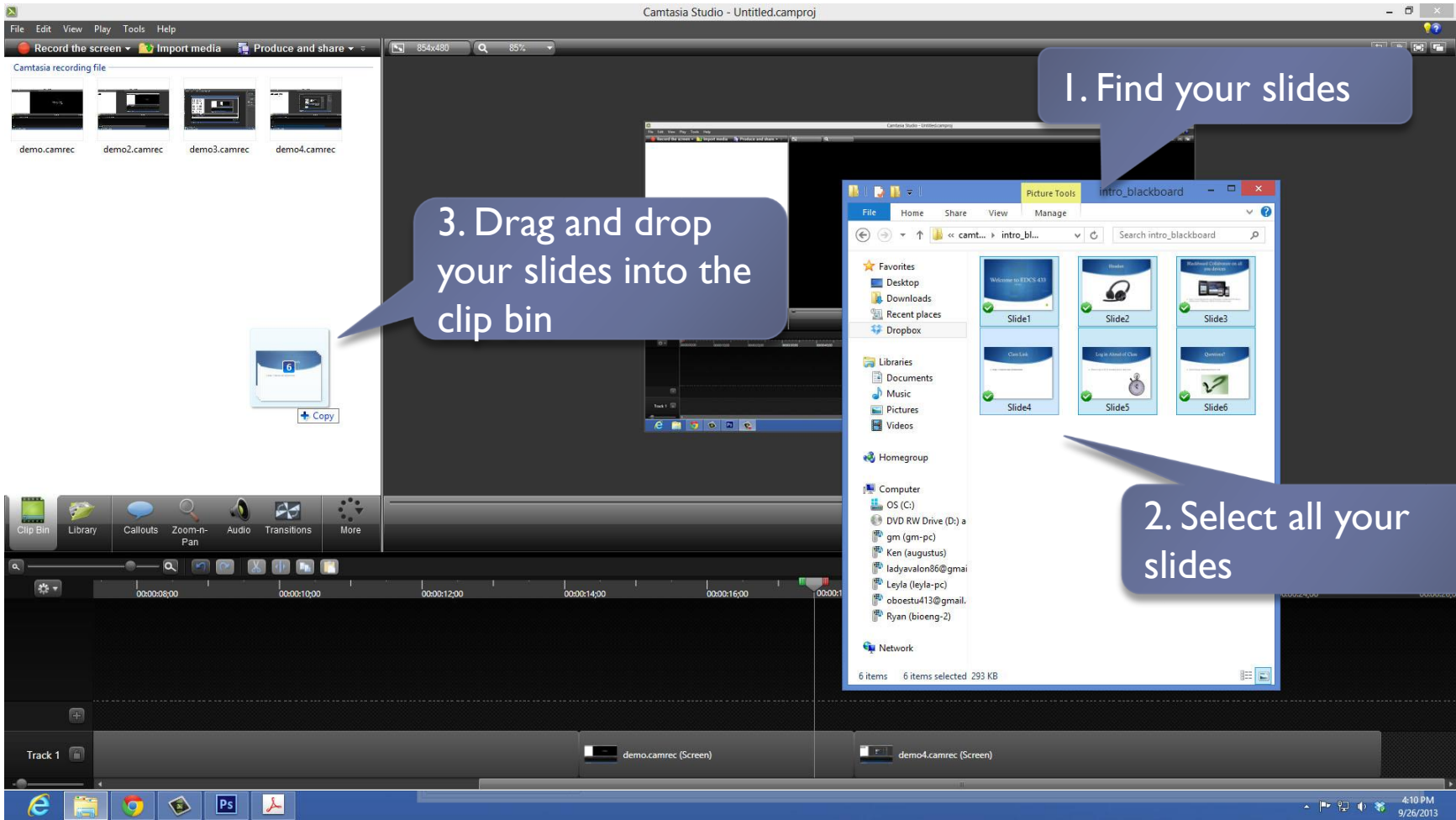
Add PowerPoint Slides

1. In PowerPoint, save your slides as .jpg
2. Add them to the clip bin of Camtasia
3. Drag and drop them into the time line
 1. You can shorten or lengthen the amount of time a slide is shown by selecting it in the timeline, then dragging the ends





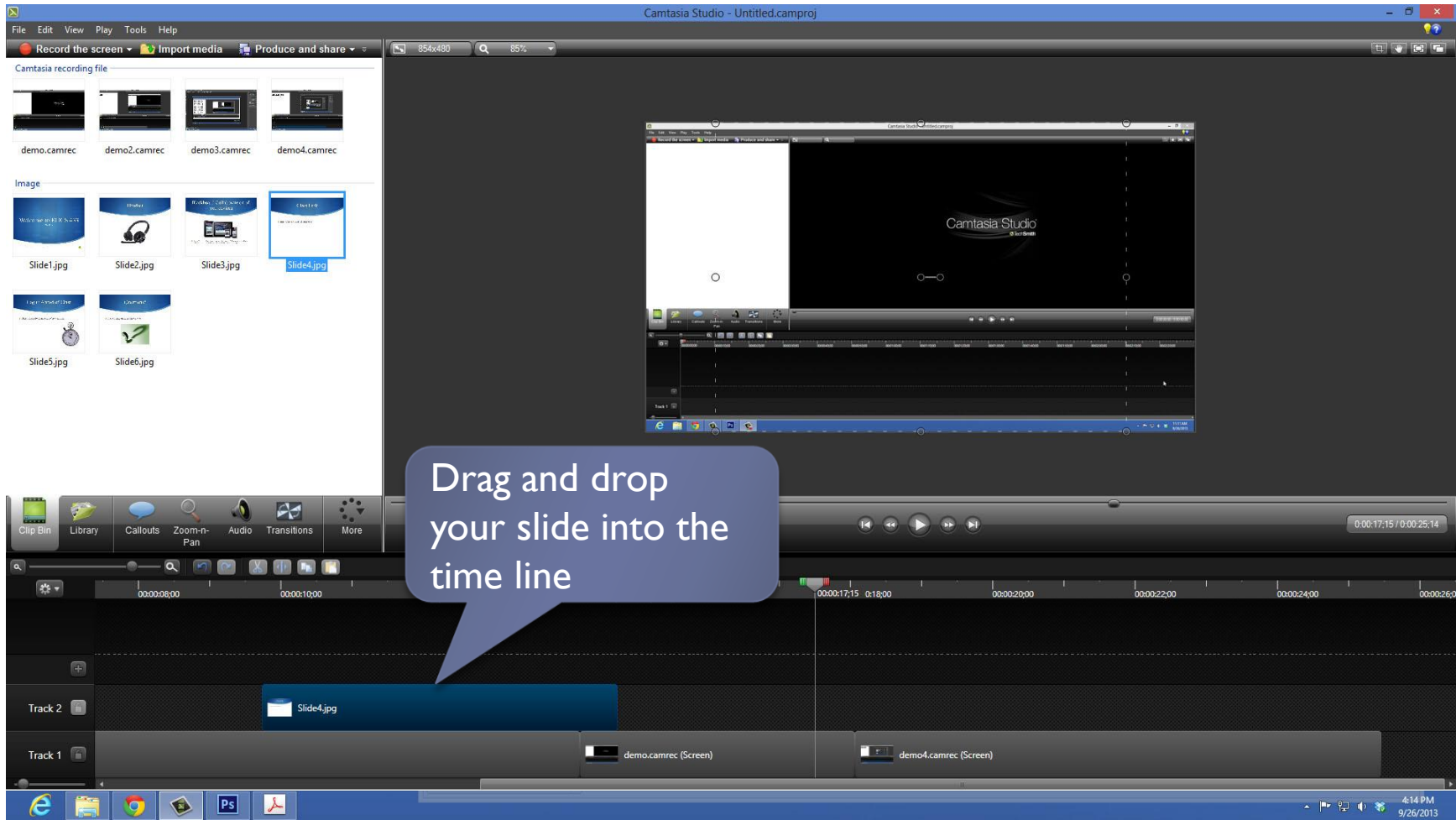




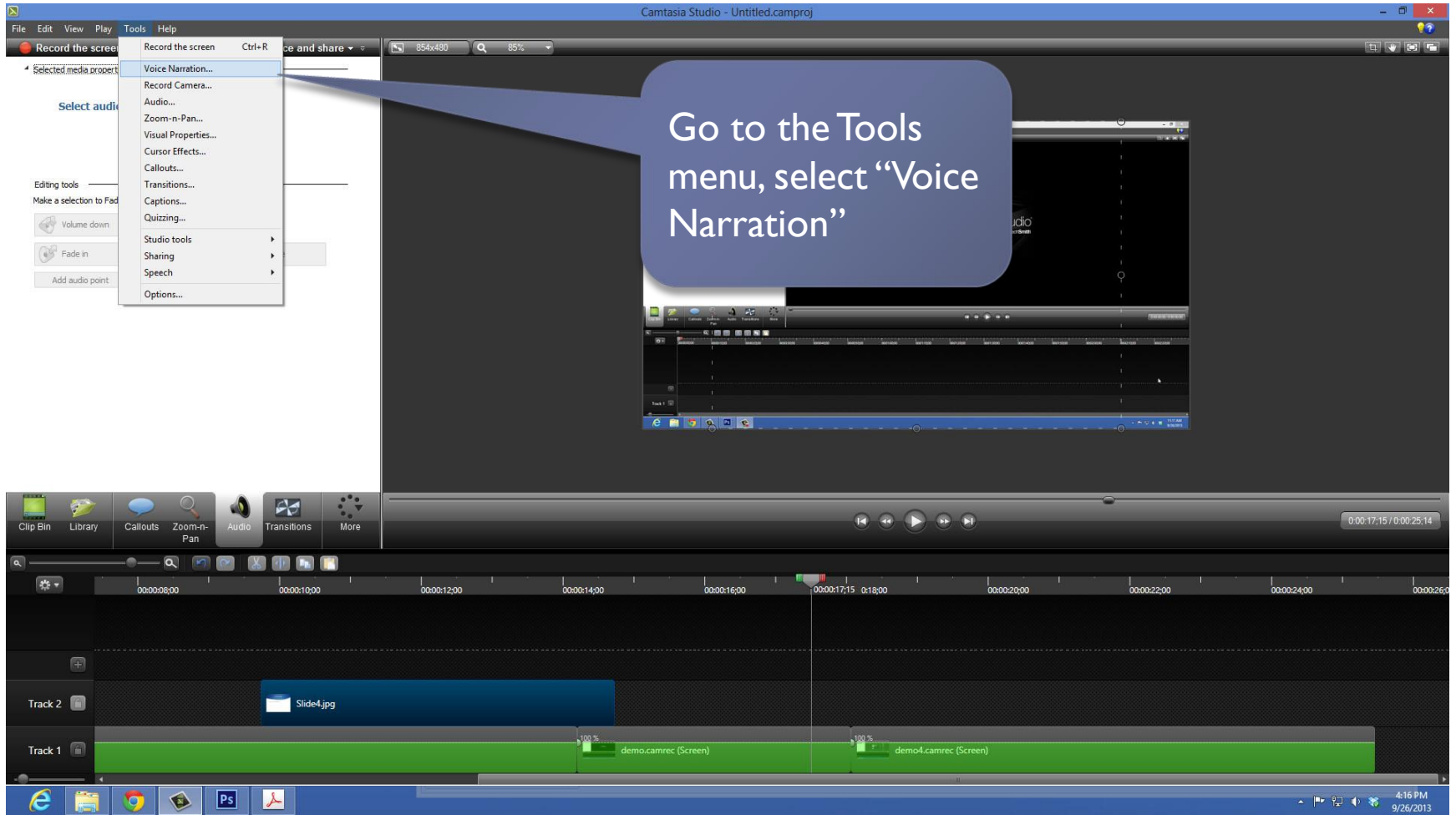
1. Find your slides

3. Drag and drop your slides into the clip bin

2. Select all your slides



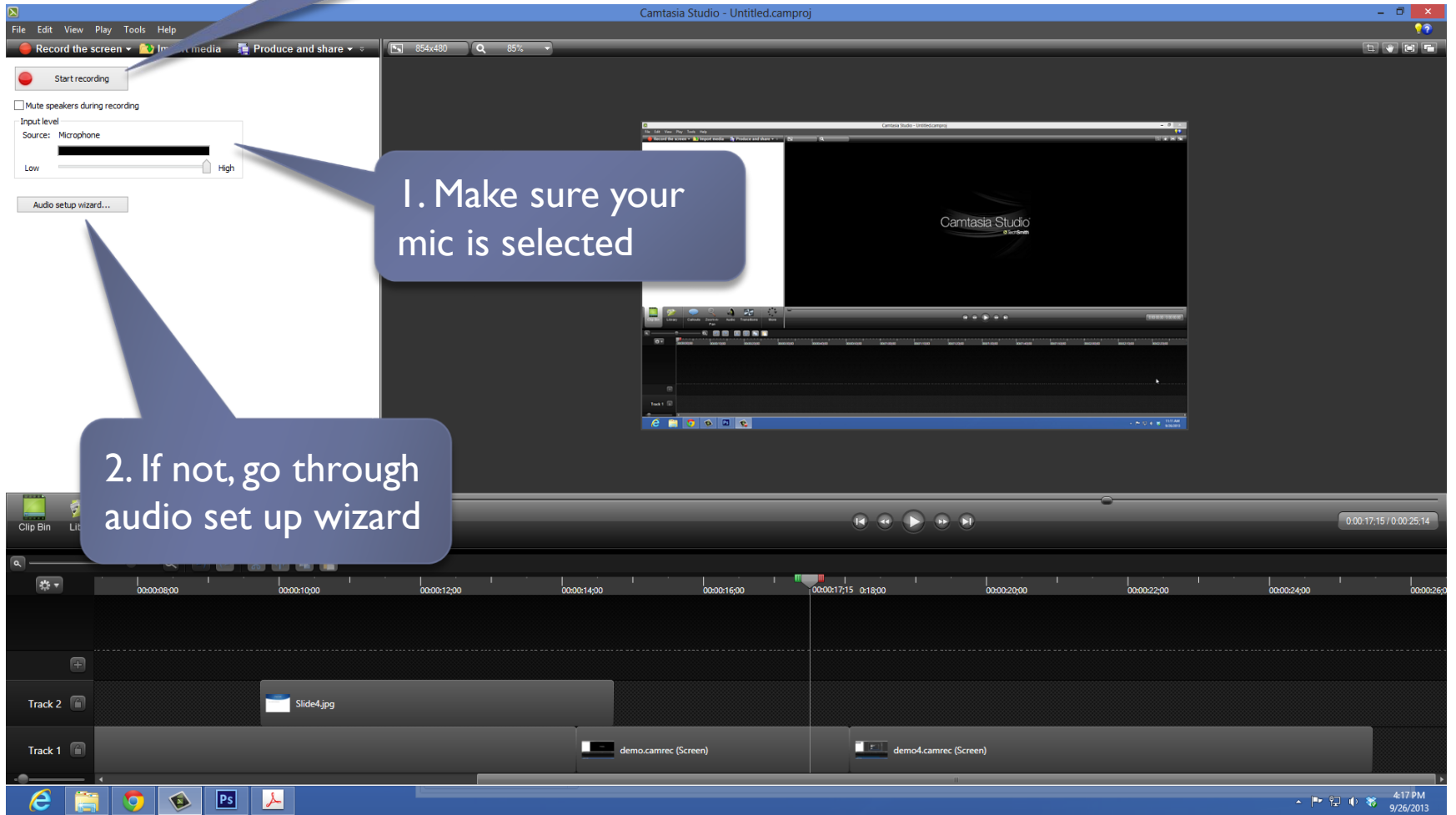
Recording audio only

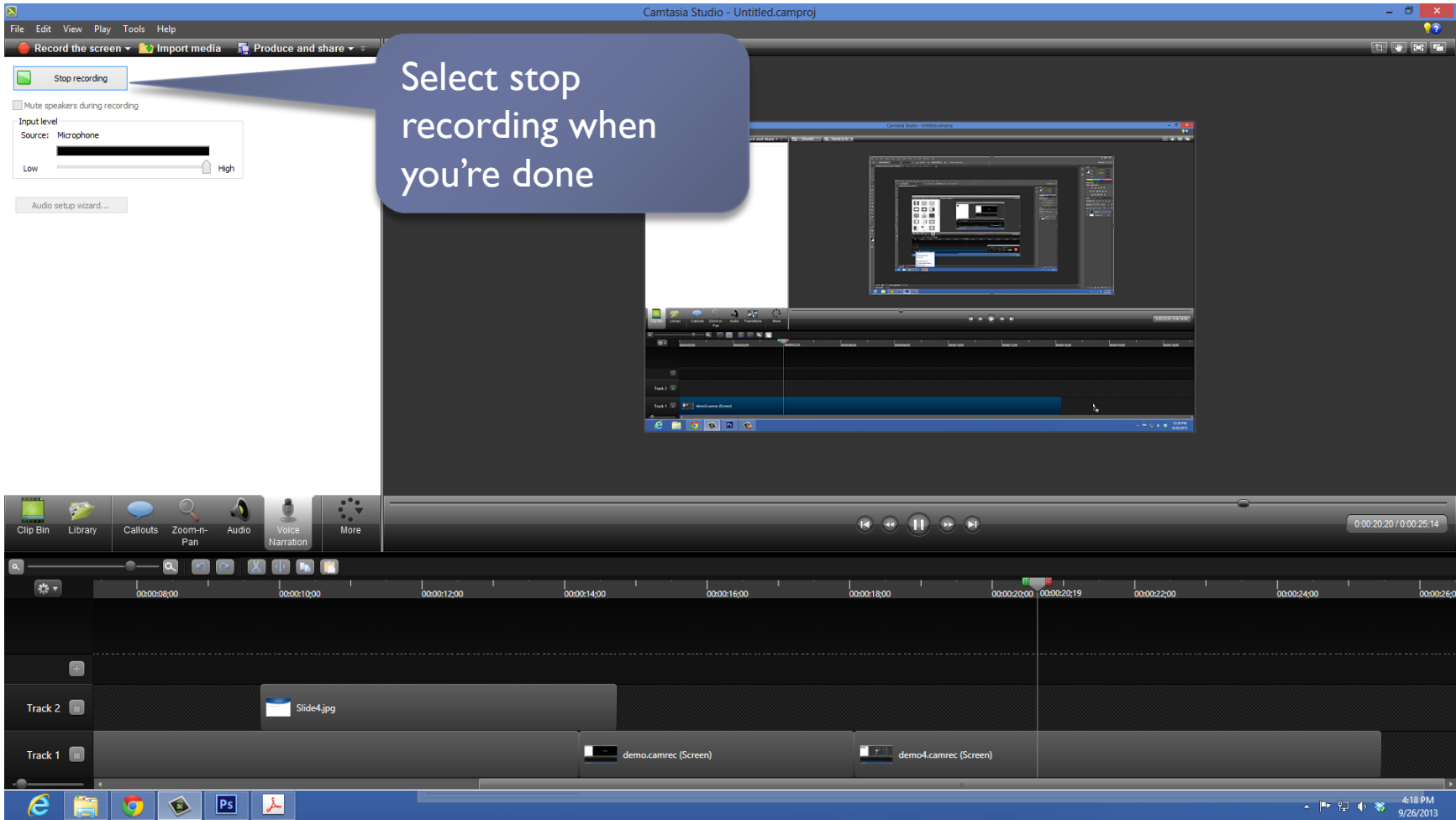


3. Select "Start recording"

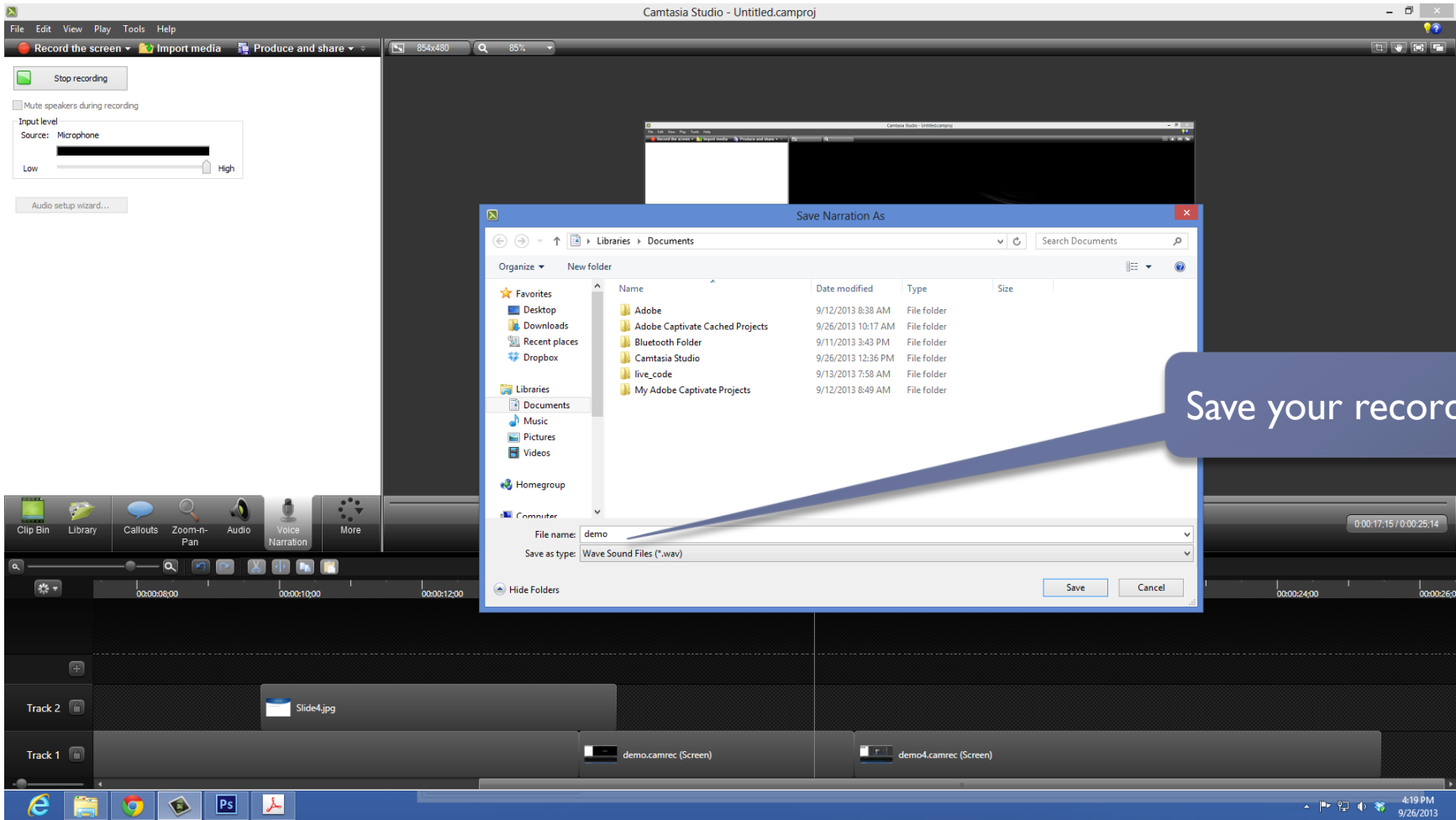
1. Make sure your mic is selected

2. If not, go through audio set up wizard

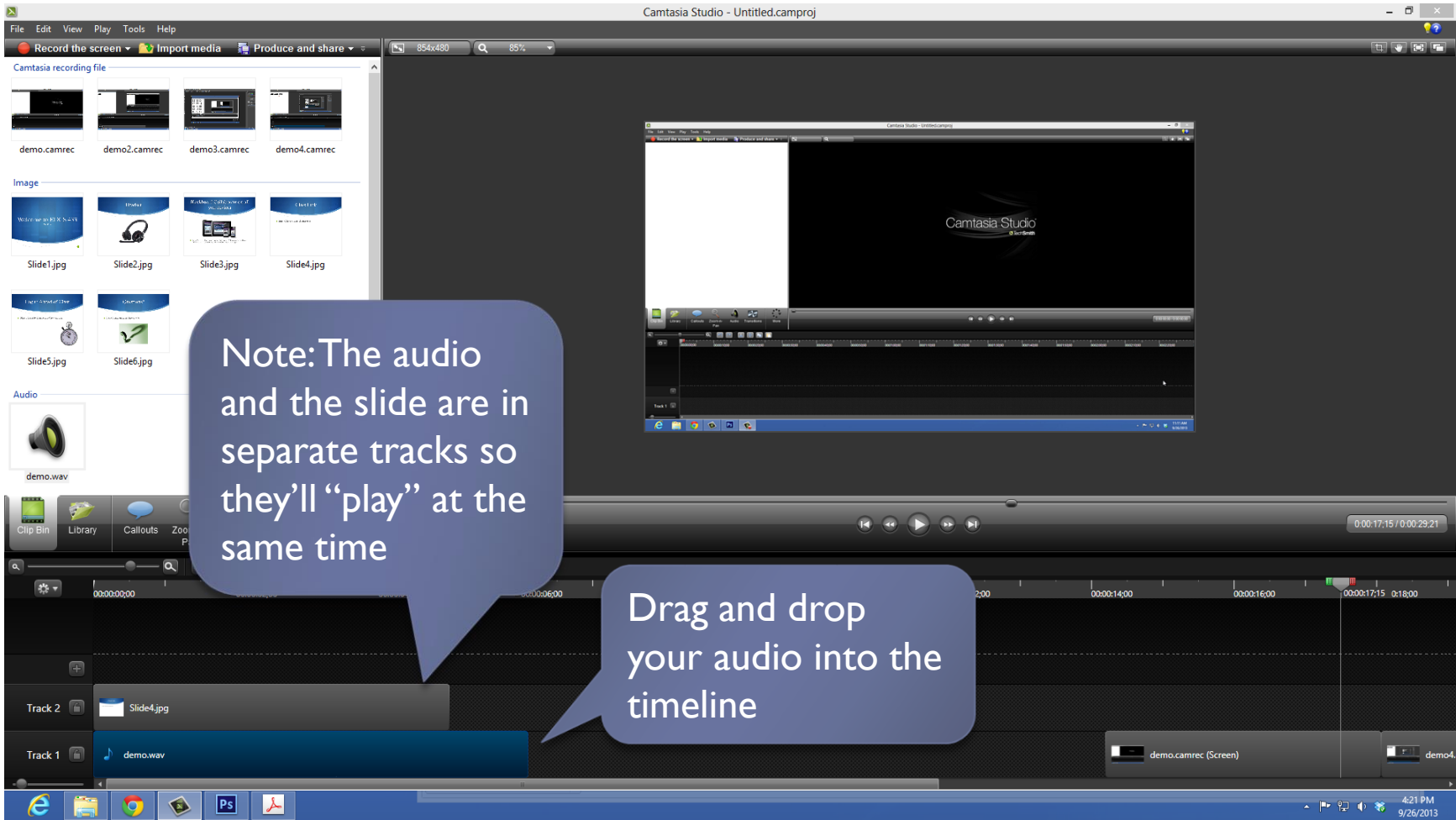




Select stop recording when you're done



Save your recording



Note: The audio and the slide are in separate tracks so they'll "play" at the same time

Drag and drop your audio into the timeline

Produce your video

1. Click “Produce and share”

2. Select “MP4 with video player (up to 480p)”

3. Click “Next”

Production Wizard

Welcome to the Camtasia Studio Production Wizard

Show me how to produce my video

MP4 with video player (up to 480p)

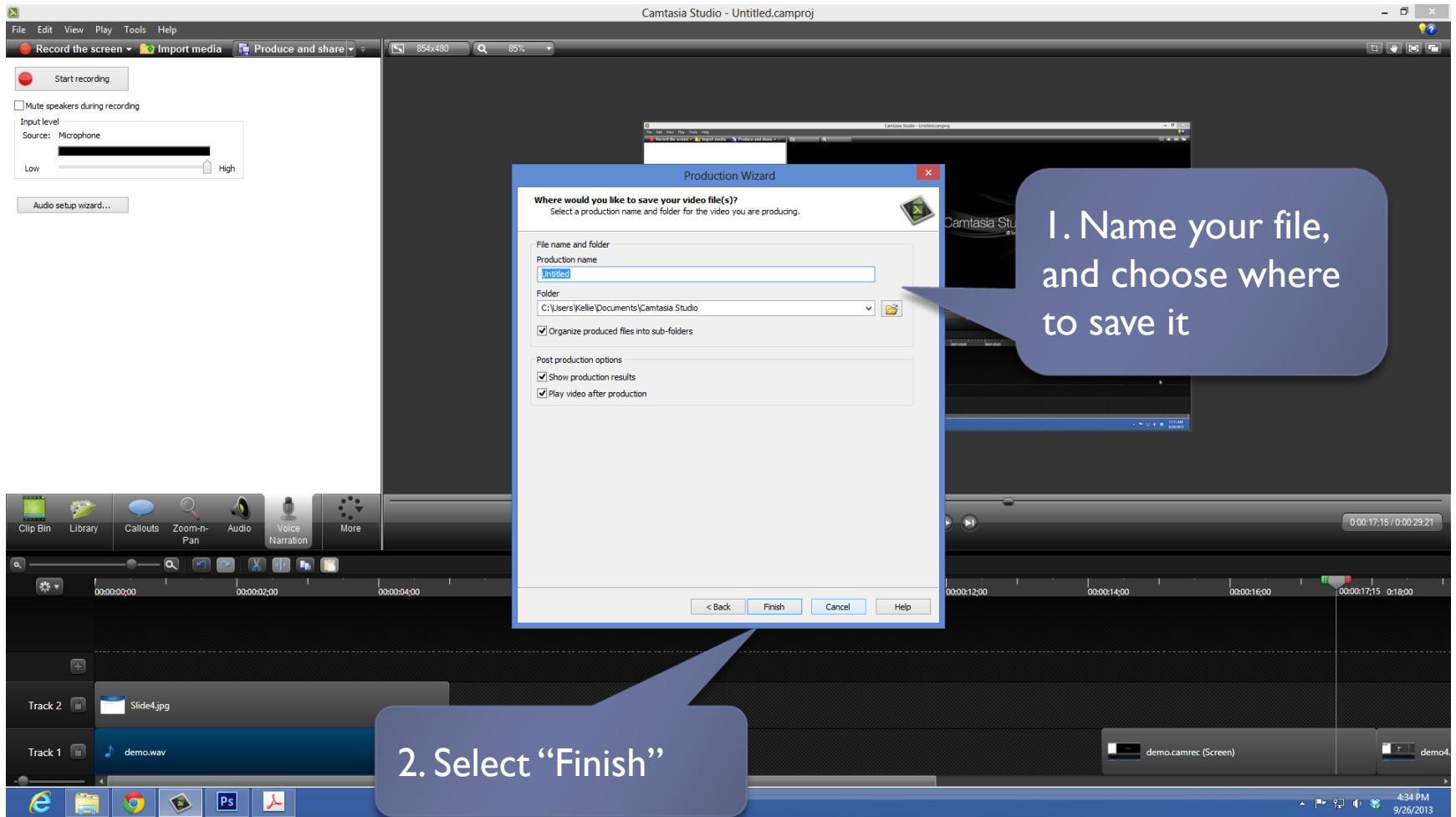
Dimensions: 854 x 480 (Editing Dimensions)

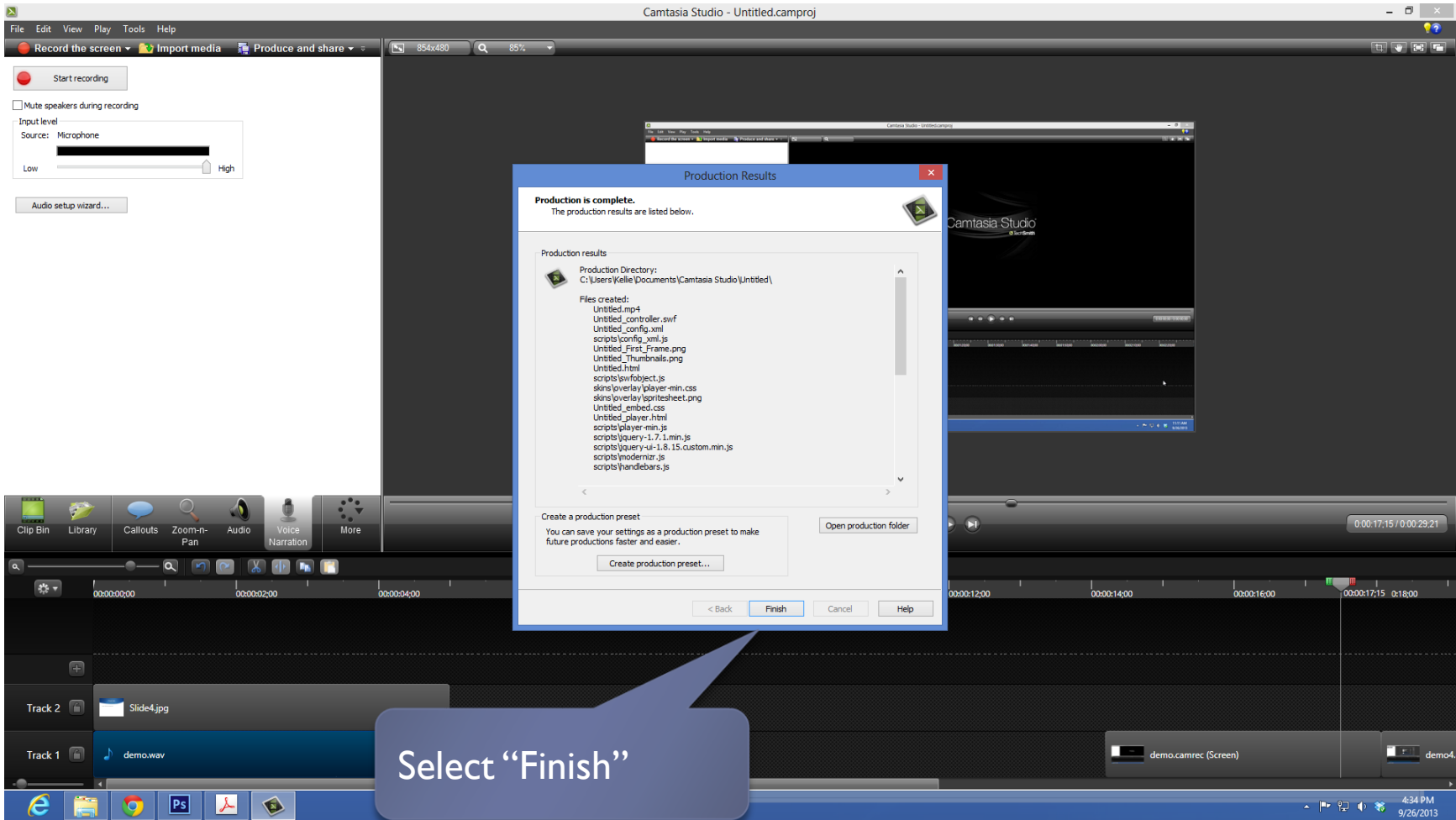
Format: MP4 video

Description: Produce an MP4 video with a player.

- If Editing Dimensions are larger than 854 x 480, the video is automatically scaled down during production.
- If Editing Dimensions are smaller than 854 x 480, the video produces at Editing Dimensions.
- Video plays on most desktop browsers and mobile devices.
- Interactive features such as TOC, closed captions, quizzes, and hotspots are included in the video.
- With this preset, the controller, video quality options, or video features cannot be modified. To modify the video or audio settings or to select which features to include in the video, choose instead the Custom production settings option.

< Back Next > Cancel Help





Lecture Video Tips

- ▶ **Keep it short!**
 - ▶ Videos should be 20 minutes or less
 - ▶ If your topic is long, break it into 2 videos and an activity or a Youtube video in between to break it up for the students
- ▶ **Invest in a headset and microphone**
 - ▶ Clearer audio
 - ▶ Inexpensive

